



**Bateli Tea Company Ltd.**



February 5, 2019

To,  
The Calcutta Stock Exchange Limited  
7, Lyons Range,  
Kolkata- 700 001

Dear Sir/Madam,

**Sub: Proceedings of Extra Ordinary General Meeting held on February 5, 2019**

Pursuant to Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we wish to inform you that the Extra Ordinary General Meeting (EGM) of the members of the Company was held on Tuesday, February 5, 2019 at 11.30 a.m. at the Corporate Office of the Company at 'Dalmia House', 392, Block-G, New Alipore, Kolkata – 700053.

The Meeting was attended by Managing Director, Chief Financial Officer, Company Secretary, representatives of Statutory Auditor, Secretarial Auditor and all Directors of the Company except Mr. P.M. Baro and Mrs. Sonam Jalan, Directors of the Company.

Mr. Rajinder Prosad Jain, Chairman of the Board took the Chair and conducted the proceedings of the meeting. He welcomed all those present to the EGM of the Company.

He informed that as per the records of the attendance 3 Members representing 26,132 (12.20%) shares were present in person, 2 members representing 1,632 (0.76%) shares were present through proxy and 2 corporate members representing 1,33,450 (62.29 %) shares were present through their authorised representatives at the Meeting.

Thereafter, he informed the Members that the requisite quorum was present and called the meeting to order. The quorum was present throughout the Meeting.

He further informed that the Register of Contracts in which Directors are interested and Register of Directors' Shareholding is open for inspection by members throughout the meeting.

The Chairman informed the members that as required, the Company had provided remote e- voting facility to all the Members of the Company from February 2, 2019 (9.00 A.M.) to February 4, 2019 (5.00 P.M.). The voting rights of the members were in proportion to the number of equity shares held by them as on the cut-off date, being January 29, 2019. The facility of Voting through physical ballot was also been made available to the members who attended the EGM and who had not already cast their votes by remote e-voting.

The Chairman also informed that the Board of Directors of the Company had engaged the services of Central Depository Services (India) Limited (CDSL) for the e-voting and had also appointed Mr. Md. Shahnawaz, Proprietor M/s. M Shahnawaz & Associates, Practicing Company Secretaries, as the scrutinizer to scrutinize the entire voting process.

Before ordering for vote by Ballot Paper, the Chairman invited the Members to ask their questions, comments or clarification on the item stated in the Notice of the EGM of the Company. Upon the Members completing their submissions, the Chairman furnished requisite clarifications to all the relevant queries raised by the Members.



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CIN : L40100WB1919PLC003227



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Thereafter, the following items of business as set out in the Notice convening the EGM were put for members' approval.

### Special Business

1. Special Resolution for approval of Loans, Guarantee or Security under Section 185 of Companies Act, 2013

The above resolutions were proposed and seconded by the members at the EGM.

Thereafter, the Chairman invited the Scrutinizer appointed for scrutinizing the remote e-voting and ballot voting process, after closure of the meeting, to take over the ballot voting proceedings. The Chairman also authorised the Company Secretary to declare the result of voting based on the Scrutinizer's Report.

It was announced at the EGM that the consolidated e-voting results along with the physical Ballot voting shall be submitted to the Stock Exchanges within 48 hours of the conclusion of the EGM and will also be placed on the website of the Company.

Thanking the Members for their participation, the Chairman announced formal closure of the EGM.

This is for your information and dissemination.

Thanking you,  
For **Bateli Tea Company Limited**

**M.E.H. Ansari**  
Company Secretary